

## Client Solutions Privacy Protection Provisions

### 1. Area of Applications

These data protection provisions shall apply in addition to all Terms and Conditions of Client Solutions. They exclusively regulate the handling by Client Solutions of data relating to users of the website.

### 2. Definitions

"Personal data" is information pertaining to the personal and factual circumstances of a natural person, i.e., for example, name, address or telephone number of this natural person. Information which cannot be directly linked to the person of a user, such as, for example, the number of users of a site in a specific period, is not personal data.

The websites on which Client Solutions offers its services are generally referred to as the "Client Solutions website".

Responsible for the purpose of providing this website for Client Solutions and its subsidiaries and affiliates, referred to as "Client Solutions" is: Client Solutions Ltd, NSC, Loughmahon Technology Park, Mahon, Cork T12 XF5A Ireland.

The users registered on the Client Solutions website are referred to as "users".

Personal data which are stated by the Users when registering to use the Client Solutions website are referred to as "registration details".

### 3. Basic Principles for Processing Personal Data

Client Solutions shall abide by the following basic principles when dealing with the personal data of users:

3.1 Client Solutions shall collect, process and utilize personal data in compliance with the data protection laws of the EU. This shall apply regardless of which parts of the Client Solutions website the User accesses or has accessed before taking note of these Data Protection Provisions.

3.2 Client Solutions shall store personal data of users exclusively based on legitimate interest while giving access to marketing content on the website which is subject to a form registration by users. On no account shall Client Solutions bring personal data of users to the notice of third parties for advertising or marketing purposes or otherwise forward them to third parties unless this is necessary to render the service to be rendered by Client Solutions.

3.3 Exceptions to sub-section 3.2 may arise within the scope of statutory provisions, on the basis of which cooperation with the criminal prosecution authorities or other government institutions will be necessary, or if there is an actual suspicion of the improper use of the Client Solutions website which breaches the "Terms and Conditions of Use Client Solutions Website" or other contractual obligations or statutory provisions.

3.4 Users may obtain information from Client Solutions on the personal data stored at Client Solutions and amend the data at any time. To do this, users shall contact Client Solutions at [dpo@clientsolutions.com](mailto:dpo@clientsolutions.com)

3.5 If Users have agreed to the processing of their data that goes beyond what is required to implement the contract, this declaration may be revoked at any time by the respective Users.

### 4. Registration Details

The following registration details may be collected and processed:

- Users Name
- Company
- Department
- Salutation, Title
- Name and Surname
- Telephone/Fax Number
- Email Address
- Address

### 5. Cookies

So-called “session cookies” are used on the Client Solutions website which are assigned to Users for the duration of their visit, so that the system can recognize them. Session cookies are used to make the system more user-friendly and may be used for marketing purposes only if the user has accepted cookies when entering the site. A user-based evaluation of the surfing behaviour of users by means of the session cookies does not take place.

## 6. Log Files

Each time a site is called up access data are stored in a protocol file, the server log. The data record which is stored in doing so contains the following information:

- The IP address of the User (by which his or her computer can be identified);
- The remote host (name and IP address of the computer that requests the site);
- The time, status, transferred data quantity as well as the website from which the User has accessed the requested site (e.g. “Referrer”) and
- The product and version information of the browser used (so-called “User Agent”).

Client Solutions only evaluates these log files, for statistical purposes. This serves to optimize the Client Solutions website, for instance by analysing user behaviour with respect to dates and times and the data volume called up on the Client Solutions website. In addition, Client Solutions can spot possible errors through the log files, e.g. defective links or program errors, and therefore use the log files for improving and further developing the Client Solutions website. Client Solutions cannot link the called up sites and uses stored in the server log to determinable persons.

## 7. User by Minors

Registration may only be carried out by adults and persons who are authorized to do so for the company stated during registration.

## 8. Changes to Data Protection Provisions

Client Solutions shall reserve the right to amend these data protection provisions at any time if changes are necessary due to omissions identified at a later date with respect to new functions provided by Client Solutions or due to new statutory provisions. Client Solutions shall inform its registered users of any changes to these data protection provisions by email using the email address stated within the framework of registration.

## 9. Availability of Data Protection Provisions

These data protection provisions can be called up at any time under the link “Data Protection” and printed off. Should you have any queries, please send your request to [dpo@clientsolutions.com](mailto:dpo@clientsolutions.com)

## 10. Rights

These data protection provisions are subject to rights, especially the copyrights of Client Solutions.

You may contact our DPO about all issues related to this policy, your personal data and to exercise your rights under Data Protection laws.

Post: DPO, Client Solutions, NSC Campus, Loughmahon Technology Park, Cork T12 XF5A, Ireland

Phone: +353 (0) 1963 1860

Email: [DPO@clientsolutions.com](mailto:DPO@clientsolutions.com)